

NEWS for MEMBERS

Facilitation, training and support for community groups and organisations

April 2010



community
change

Community
Change would
like to welcome
our new
members:

- Extern
- Greater
Linenhall
Community
Association
- Lisburn
LGBT
Group

New Strategic and Organisational Development Officer in Post

The Board and Staff of Community Change are delighted to welcome Cara McCann to our small but perfectly formed team. Cara took up post on 1st March and we all look forward to working with her.

"Hello to members from Cara. I have taken up the post of Strategic and Organisational Development Officer with Community Change from March 2010.

From returning to education as a mature student, I have completed a degree in Sociology, a Post-Graduate Certificate in Social Research Methods and a Masters in Gender Studies.

I have over 6 years experience teaching experience on various degree programmes at Queens University. I have over 10 years experience in the community sector. My previous post was Operational Manager with Integrated Services for Children and Young People in the Greater Falls area of West Belfast. I have also worked for the Coalition on Sexual Orientation as their Regional Development Officer.

On a personal note, I live in West Belfast with my partner and 16 year old son. In my spare time I sing and play guitar."

Procurement & Tendering Training

Would you like to know more then why not come along.....

Community Change are running a one day training event to assist people 'get to grips' with the concept of Procurement and Tendering which all Government departments and agencies are using now to contract services so whether you will be applying into the process or writing a Terms of Reference for a Tender bid this training will be very beneficial to you.

The training will take place on Thursday 27th May 2010 from 10am-4pm in Belfast.

See over for further information.

Community Change is now on Facebook why not visit our page on <http://www.facebook.com/pages/CommunityChange/107636952600451>



Full Day Procurement and Tendering Training

The grant culture which has dominated for so long in the voluntary and community sector is changing to a landscape of Procurement and Tendering. This new landscape is a very different environment for the sector to operate within. It has a completely different culture, language and practices which the sector must adjust to if they are to engage within this changing landscape.

This workshop will take a practical look at the implications for any group/community organisations starting to explore the concepts of engaging within this “new” environment. It will provide the opportunity to explore current good practice both with regard to drafting a Terms of Reference for a tender assignment and understanding what makes a good bid.

This workshop is suitable for anyone who may be involved in writing, completing, pulling together a tender application or Terms of Reference. It will be interactive and participatory. The workshop should benefit your organisation by increasing your chances of being successful with a competitive bid or tender.

Comments from participants that attended a similar training session that was in Derry / Londonderry....

“Excellent facilitation, learnt a lot and it also increased my confidence—now realise its not rocket sciene.”

“Facilitator was excellent, very approachable and knowledgeable.”

Thursday 27th May

10am – 4pm

Venue to be confirmed

To register contact Áine on 028 90 232587 or e-mail aine.maguire@communitychange-ni.org

**Cost: £30.00 for members
£40.00 for non-members from community/voluntary groups
£60.00 for Government/Statutory Departments
There will be a cancellation fee for non-attendance**

Attention : If you are a Registered Company under Company Law you are required to ensure



- All stationary, emails, **websites** and order forms of a company must contain:
 - The company's full registered name
 - It must state that it is a limited company
 - The country where the company is registered
 - The company's registration number
 - The address of the registered office
 - Must state that it is a charity
- Name on Company Premises:
 - The company's registered name must be visible to visitors at the registered office
 - May be displayed electronically
- When completing Annual Returns it should have the following :
 - Gives details of the company and its directors
 - Is separate from the company's annual accounts
 - Must be returned within 12 months of the last return
 - Now possible to file online via WebFiling which is now cheaper than in hard copy

'Did you know?'

- **Community Change newsletter is sent to members by e-mail if you still receive it by hard-copy and would like it e-mailed contact Áine on 028 90232587;**
- You can now download the full guidance about the Vetting and Barring Scheme from www.isa-gov.org.uk/PDF/VBS_guidance_ed1_2010.pdf
This document will be invaluable to any group or organisation that works with or intends to work with children, young people or vulnerable adults.
- That most callers to your home will be genuine however there are some who may not be. If you are in any doubt then call Quick Check on Freephone 0800 013 2290 to ensure it is an authentic caller.

Quick Checks easy steps for all callers:

- Before you answer the door, make sure your back door is locked;
 - If you have a door chain, remember to use it before you open the door;
 - Ask the caller for identification and check it carefully;
 - Ask them to wait outside and close the door, genuine callers will not mind;
 - Contact Quick Check, a trained operator will answer your call and contact the company the caller is representing on your behalf;
- Aware Defeat Depression are running Mental Health First Aid Training. The course has proved successful with different professional groups including health workers, teachers, front line public sector and voluntary sector workers as well as members of the general public. Any interested person can attend. For more information contact Andrea on 028 71260602 or e-mail andrea@aware-ni.org
 - Frances McCandless has taken up post of Chief Executive of the NI Charity Commission. We wish her well in her new post and look forward to working with her in the future;
 - Recycled plastic milk cartons are used as fibres within many of the 'fleeces' we all wear;
 - Community Change Strategic Planning process has comments such as "brilliant model of analysis and strategic planning" and "the participatory exercises maintained focus." "Really enjoyed it."
 - Over a billion people are going hungry every night. 60% of those people are women, despite the fact they produce a majority of food in developing countries;
 - Whilst the inconvenience caused by the grounding of planes due to the volcano erupting in Iceland was uncomfortable for many the grounding of all the flights has greatly improved the air quality;



'Getting to know you?'



The Rural College
& Derrynoid Centre

derrynoid.co.uk

The Rural College and Derrynoid Centre was established in 1995 to provide a range of educational and training programmes for local rural development groups and individuals. The centre is a place of learning, be that informal learning through groups meeting and networking or through more formal training courses. We also encourage groups from the cities of Northern Ireland and further field to avail of the tranquil, peaceful setting of the centre. Indeed many of our friends in Belfast come here to 'get away from it all'. Over the years our visitors have come on site to reflect on their work and plan for their futures. They do this using either the trained facilitation team from the College or by bringing their own facilitators with them. Located in the Derrynoid forest we have ample outside activity space for groups to engage in teambuilding or to just ramble around the grounds.

We offer a large conference facility with training rooms for large and small groups. On site we have 40 lovely rustic bedrooms, which are all en-suite, 8 training rooms which cater for a maximum of 30 people each. Our lecture theatre seats 110 people comfortably and is ideal for large conferences. All training rooms have interactive whiteboard technology, laptops and data projectors, televisions and DVD's and of course the good old reliable flip-chart! All training rooms have internet access. We also have state of the art video conferencing equipment for those wishing to reduce their carbon footprint.

The Courtyard restaurant and bar was refurbished in August 2009 and provides a welcoming atmosphere with excellent food and a great selection of wines and other beverages. Our staff are renowned for their friendliness and professional approach, as well as their readiness to 'go that extra mile' for our guests.

We offer a number of accredited courses, in association with institutions such as Queens University Belfast and the National University of Ireland in Galway. As a social economy agency we work with others to deliver training, advice, guidance and support in the field of community development.

Our Education and Training team provides tailored training for groups e.g. group-work skills, holding effective meetings, identifying community needs, developing project ideas among many others. We also deliver peace building work and our centre provides groups with the perfect setting to grapple with and discuss sensitive issues, in a safe and neutral space.

Finally, for the individual and for groups looking to 'get away from it all' we offer a fantastic range of 'Creative Breaks'. We offer everything from wine tasting to stick-making to beauty tips to presentation skills and for the stressed among you we have Indian head massage courses with relaxation.

We are delighted to be members of Community Change and would like to thank them for their ongoing and invaluable advice and support.

For any further information you can contact Kate Clifford on 028 7962
1900 or e-mail kate@ruralcollege.co.uk